

# Online CCA Registration

## USER GUIDE for STUDENTS

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## LOGIN

URL: <https://hougang.schoolhub.sg>

**User login**

**Username \***

**Password \***

[Request new password](#)

**CAPTCHA**

*This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.*

**Math question \***  
15 + 0 =   
Solve this simple math problem and enter the result. E.g. for 1+3, enter 4.

### Announcement

Submitted by Administrator on 14 September 2015 - 8:29pm

This is the CCA Registration Portal for Sec One Students to register their CCA Choices. You may refer to User Guide under the attachment (Below) on how to register your choices.

**Criteria**

- Each student is given 5 choices.
- One of the choices **MUST** be from a Uniformed Group.

If you choose not to exercise this option by the given deadline, the school understands that you are comfortable with any CCA assigned to you.

All successful submission will be listed on your "Status tab".

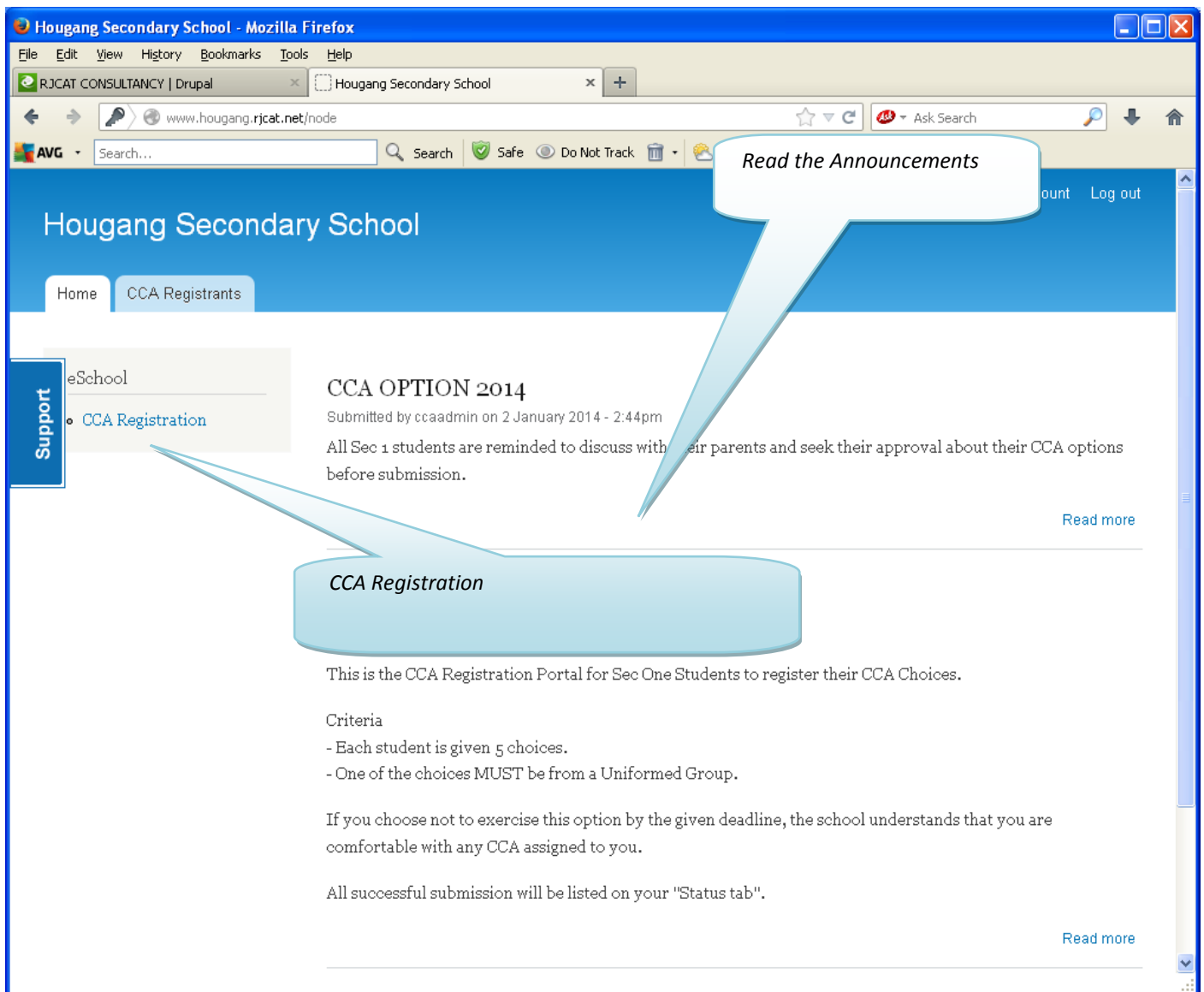
Sports & Games	Uniformed Group	Performing Arts
Basketball	Boys' Brigade	Drama Club
Football	Girls' Brigade	Dance Ensemble
Floorball	Girl Guides	Gamelan & Angklung
Judo	NCC	Guzheng
Netball	NPCC	Symphonic Band
Wushu	Red Cross	Service Learning Club
	Scouts	

The Username and Password will be issued to you by the PE Department. You are required to change user password and enter your eMail upon FIRST login. For further Assistance, please email to [jonathan@rjcat.com](mailto:jonathan@rjcat.com).

### Steps

- Enter Username
- Enter Password
- Enter the CAPTCHA "Math question"
- Click Log in button

Upon successful login, you will be able to see the CCA Registration link under eSchool.

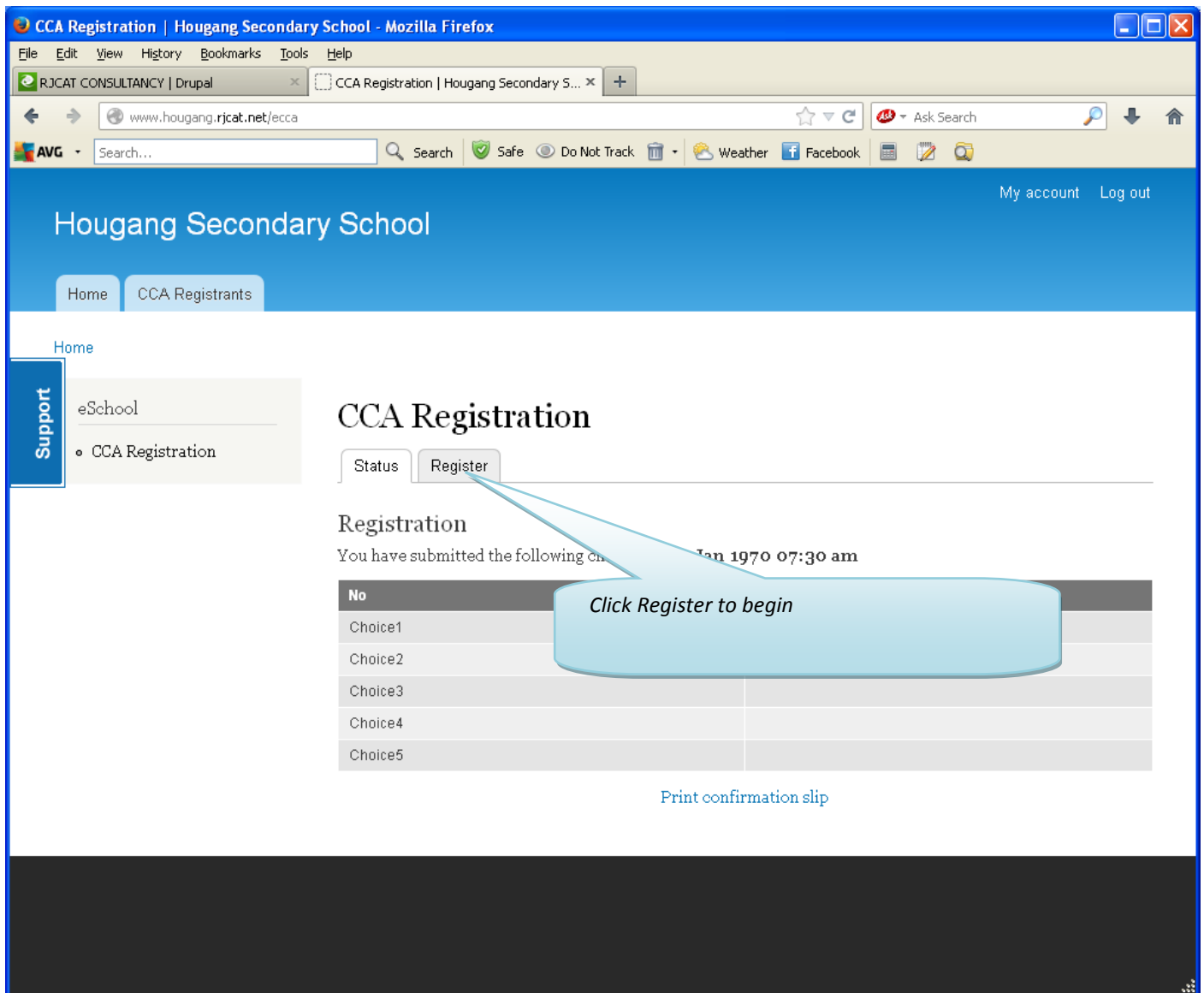


**Steps**

- Click on CCA Registration button to begin

## CCA REGISTRATION

If you have not registered, you will see this message: “You have not submitted yet”.



### Steps

- Click on Register tab to begin

## Information

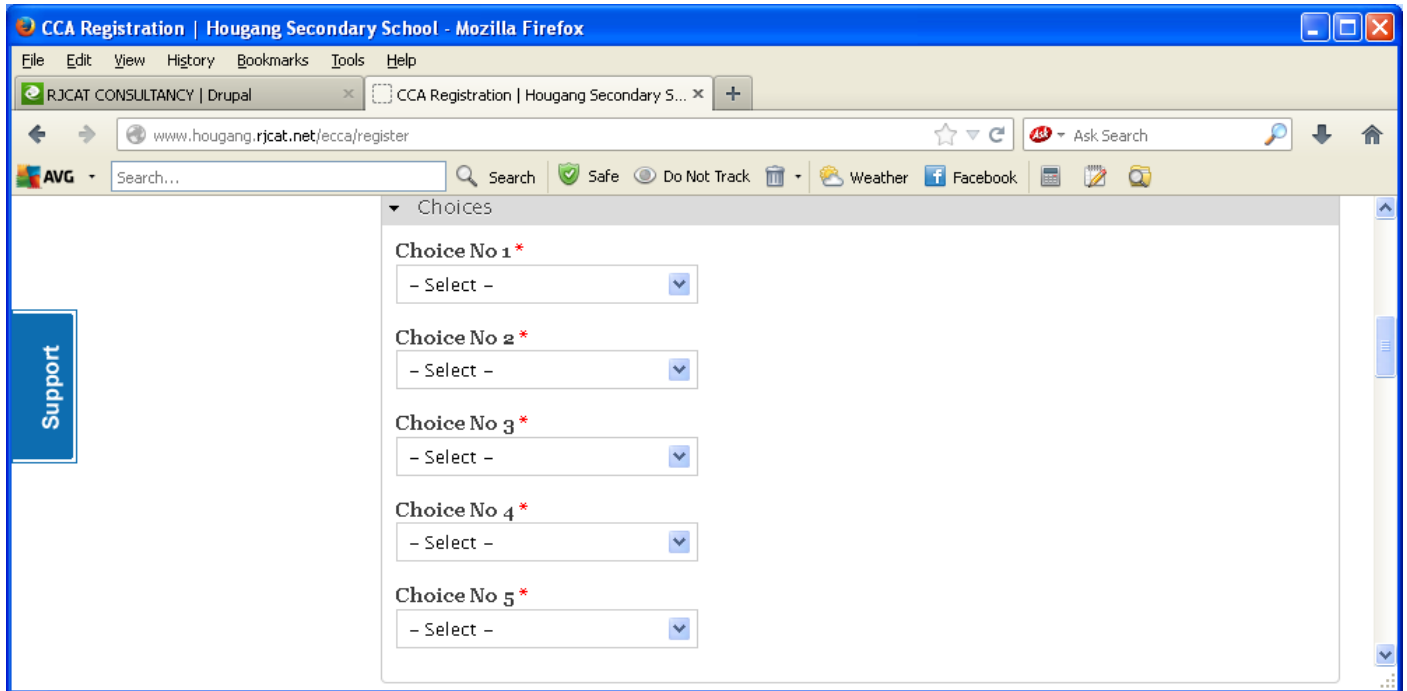
There are 3 sets of information required:

- \*Choices (Your choice of preference)
  - You must enter all the choices (depend on your school requirement)
  - Each choice must be different
- Background (Primary School Background)
  - Previous School, if applicable
  - Previous School CCA
  - Participation Level
  - Special Talent
  - Any Other Remarks
- NAPFA and Medical
  - Height
  - Weight
  - Award (Gold, Silver, Bronze, MC or NIL)
  - Blood Type
  - Medical Problem, if any
  - Drug Allergy, if any

*Fields with \* are compulsory.*

## Choices

You shall indicate your choice of preference with Choice No 1 as your most preferred choice, follow by Choice No 2, Choice No 3 etc



The screenshot shows a web browser window titled "CCA Registration | Hougang Secondary School - Mozilla Firefox". The address bar shows the URL "www.hougang.rjcat.net/ecca/register". The page content includes a "Support" button on the left and a "Choices" section with five dropdown menus labeled "Choice No 1" through "Choice No 5". Each dropdown menu currently displays "- Select -".

## Steps

- Fill in all your choices

## Background

These are your Primary School Background.

CCA Registration | Demo Secondary School - Mozilla Firefox

File Edit View History Bookmarks Tools Help

RJCAT CONSULTANCY | Drupal CCA Registration | Demo Secondary School

www.demo.rjcat.net/ecca/register

AVG Search... Search Safe Do Not Track Weather Facebook

Support

Background

Previous School

Stamford Primary School

Previous School if your previous school is not listed above

CCA in your previous School

Basketball

Participation Level

Represented School

Highest participation level for the above CCA.

Special Talent (Sports events, music/instrumental/ballet grade, awards, etc)

Any Other Remarks

NAPFA & Medical

### Steps

- Fill in all the information, if available

## NAPFA & Medical

These are your NAPFA Results (Gold Silver, Bronze or NIL) and Medical Information.

The screenshot shows a web browser window titled "CCA Registration | Demo Secondary School - Mozilla Firefox". The address bar shows "www.demo.rjcat.net/ecca/register". The page content includes a "Support" button on the left and a main form titled "NAPFA & Medical". The form has three input fields: "Height (m)" with the value "1.62", "Weight (kg)" with the value "55.4", and "Napfa Award" with a dropdown menu showing "Silver". Below these are "Blood Type" (O+), "Medical Problem" (empty text area), and "Drug Allergy" (empty text area). A "Submit" button is at the bottom.

Height (m)	Weight (kg)	Napfa Award
1.62	55.4	Silver

Blood Type  
O+

Medical Problem

Drug Allergy

Submit

### Steps

- Fill in all the information
- Click Submit button (Scroll down to the bottom of the screen)



## PRINT CONFIRMATION SLIP

Once you have clicked Submit, you will be redirected to the Status Tab where your choices will be displayed.

Submitted at 29-Dec-2013 02:36:20 am

Support

eSchool

- CCA Registration

### CCA Registration

Status Register

#### Registration

You have submitted the following choices on **29 Dec 2013 02:36 am**

No	Choices
Choice1	Badminton
Choice2	Basketball
Choice3	National Cadet Corps
Choice4	Environmental Club
Choice5	Chinese Cultural Society

[Print confirmation slip](#)

### Steps

- Click Print Confirmation Slip button (to save a PDF copy of your submission)

## Sample Confirmation Slip

**pdf - Mozilla Firefox**

File Edit View History Bookmarks Tools Help

www.demo.rjcat.net/ecca/register/pdf

AVG Search... Search Safe Do Not Track Weather Facebook

Page: 1 of 1 Automatic Zoom

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**Demo Secondary School**  
1, RJCAT Street 22 Singapore 123456 Office: 61234567 Fax: 62345678

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**CCA REGISTRATION 2013**

The PE Department acknowledged your online CCA registration on 29 Dec 2013 02:36 am.

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**PARTICULARS**

Name: Pupil Name 0000001	Nric No: S0000001Z	Class: 1N	Reg No: 3
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**PREVIOUS SCHOOL & CCA BACKGROUND**

Previous School: Stamford Primary School  
Previous CCA: Basketball  
Participation Level: Represented School  
Special Talent:  
Remarks:

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**NAPFA & MEDICAL**

NAPFA Award: Silver      Height: 1.62 m      Weight: 55.4 kg      Blood Type: O+  
Medical Problem :  
Drug Allergy :

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**CCA CHOICES**

Choice #1 : Badminton  
Choice #2 : Basketball  
Choice #3 : National Cadet Corps  
Choice #4 : Environmental Club  
Choice #5 : Chinese Cultural Society

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\_\_\_\_\_  
Name & Signature of Parent/Guardian

\_\_\_\_\_  
Contact Number

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